

CORPORATE GOVERNANCE PANEL PROGRESS REPORT

Panel Date	Decision	Date for Action	Action Taken	Officer Responsible	Deleted from future list
23/07/2014	<u>Preparing the Annual Governance Statement</u> Request that the inclusion of corporate surveys in future statements be discussed with the Managing Director.	June 2015	Information in respect of corporate surveys undertaken will be included in the supporting papers presented to the Panel when they consider compliance with the Code of Corporate Governance in June 2015.	Internal Audit & Risk Manager	No
23/07/2014	<u>Review of effectiveness:</u> Agreed to undertake a review of the S106 Agreement Advisory Group during 2014/15.	March 2015	The financial systems that monitor S106 funding are being replaced. It was intended to undertake an internal audit review of the S106 process prior to undertaking the effectiveness review of the Advisory Group. It is suggested that the review be postponed until December 2015 so as to allow the new financial system and associated reporting systems to be introduced.	Internal Audit & Risk Manager	No
25/09/2014	<u>Effectiveness of the Panel</u> Referred the evaluation of Member performance to the Member Development Group.		The Managing Director called a meeting with the Chairman and Vice Chairman to discuss this further. However, this was then cancelled.	Corporate Team Manager	No
25/03/2015	Effectiveness review to be conducted prior to the elections but only if all Members of the		Not all Members of the Panel were able to attend the effectiveness meeting, it was cancelled. The	Internal Audit and Risk Manager	No

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	Panel attended.		review remains outstanding and Panel are asked to consider how they wish to proceed.		
25/09/2014	<u>Risk Register Update</u> Sought clarification on the respective roles of the Overview and Scrutiny Panel (Economic Well-Being), the Cabinet, Corporate Governance Panel and the Risk Management Champion in managing risk within the Council.	None stated.	A note clarifying the role and responsibilities of Members with regard to risk management was circulated to Panel by email on 15 April.	Internal Audit & Risk Manager	Yes
26/11/2014	<u>Training</u> The Panel are of the opinion that there is a need for mandatory training for Members of the Corporate Governance Panel.	The Corporate Director (Services) has been asked to consider this as part of her review of the District Council's Constitution.		Corporate Director (Services)	No
26/11/2014	<u>Value for Money at HDC</u> Requested that the report of the Overview and Scrutiny Panel (Economic Well-Being) detailing the outcome of the Select Committee on Project Management should be considered by the Panel.			Corporate Director (Services)	No

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	Suggested that the Council's Procurement Manager should be invited to attend a future meeting of Panel.	It would be better if there was a more focused reason for the Procurement Manager to attend.		Head of Resources	
26/11/2014	<u>Implementation of Audit Actions</u> Agreed that the Panel's continuing concerns be brought to the attention of the Managing Director.		The Panels concerns were conveyed to the Managing Director by email after the meeting. Managing Director to respond.	Managing Director	
25/03/2015	<u>Fraud Working Group</u> That the subject of a new Fraud Working Group be included as an item on the Corporate Governance Panel Progress Report to enable the Panel to consider whether they wish to establish a new Fraud Working Group and, if so, to determine the Terms of Reference once the in-house Fraud Team was operational.			Head of Customer Services	